Study Abroad Application Steps

What Do I Need to Prepare for the Study Abroad Application?

Step 1:
- Basic personal information
- A copy of your passport (identity page)
  - If you don't have a passport yet, upload a Word document stating the date you applied and the expected arrival date
- A copy of your unofficial transcript
  - Available through Self-Service
- A minimum 300-word essay explaining why you want to study abroad
- Apply here.

Step 2:
- List the courses you plan to take abroad - see page below for instructions.
- Apply [here.](here)

Step 2

1. **Find Course Options**

- Visit your program's website to view the most up-to-date course list for your term. Find all the courses that you might be interested in taking.

2. **Check Previously Approved Courses**

- Review the previously approved course list **here.**
- If your courses are already pre-approved, great—skip to Step 4.
- If a course appears more than once, choose the option that best fits your major.
- Note: This is a historical list showing how courses have transferred back to Lasell over the past 15 years. It is not a list of currently available courses. Always confirm the course is listed on your program's website for the semester you plan to study abroad.

3. **Request Approval for New Courses (if needed)**

- If a course is not on the approved list—or you want it to transfer back differently—submit a course approval request for each course by clicking **here.**
- Requests take 3–5 business days to process.
- Deadlines: Feb. 23 for Fall/Summer programs and Sept. 19 for Spring programs.
- Wait until your courses appear on the approved list before completing the rest of your application.

4. **Choose Your Courses**

- Select 4–5 primary courses you'd like to take abroad.
- Choose 3–4 backup courses in case your first choices aren't available.
- Minimum Recommendation:
    - 12 credits abroad = 4 primary + 2 backups
    - 15 credits abroad = 5 primary + 3 backups

5. **Stay Organized**

- Use the worksheet on the last page to track your course choices, or
- Write them in a document and save it for your reference.

6. **When You're Ready**

👉 **Apply here. Complete Step 1 and Step 2.**

Study Abroad Course Worksheet

Primary Courses

Host Course Name	Lasell Course Code	Lasell Course Name

Secondary Courses

Host Course Name	Lasell Course Code	Lasell Course Name