The first step in the housing process for students who have deposited to be residents is to electronically sign your New Student Housing Application/Agreement. To do this, please go to https://lasell.datacenter.adirondacksolutions.com/LASELL_THD_PROD/login
You will be prompted to log in. You log into the system using the same username and password that you use to log into your Lasell email account.

Once you have logged in, click the three bars on the left and then click Applications; General and then New Student Housing Agreement. You must read, and then electronically sign your Housing Application/Agreement. **This step is required before you will be allowed to indicate your housing preferences and/or to request roommates.**

PERSONAL PREFERENCES

Next, you will be prompted to answer a few personal preference questions which will help inform the roommate assignment process. In order to make the best decisions when indicating your personal preferences, please review the Supplemental Housing document while you answer the questions.

REQUESTING ROOMMATES

After you have completed the Housing Agreement you can go back to the home screen and select a roommate if you wish. Click the three bars on the left and then click Roommate Selection; Select Roommate; Fall 2022.

If the screen informs you that you are not eligible to submit roommate requests, it might be because you have not paid the housing deposit or you did not electronically sign your New Student Housing Application/Agreement.

You can search for a roommate by filling in some or all of the fields displayed on this page. You do not need to fill in all fields. If your search yields more than 10 results, you will need to fill in more of the search form to select your roommate.

If you receive the message that **"No matching students were found"**, it may indicate one of the following situations:

- You misspelled your desired roommate's name;
- You used a nickname and not his/her actual name;
- They are not eligible for Housing

When you request a student to be your roommate, they will receive an automatic e-mail notification. If you choose to delete a roommate request, they will also receive an e-mail notification. **It is absolutely required that all roommate requests be mutual in order to receive an assignment together.**

When you add a roommate(s), **your request will be marked "Does Not Match", until the student also requests you as a roommate. Once the student(s) request you as a roommate, your request will be marked "Matches."** You will need to communicate with your roommate(s) about requesting one another. Do not panic if your requests are marked "Does Not Match", especially if you are waiting for one of your roommates to log onto the system and request you in return. Your request will continue to be marked as "Does Not Match" until all requests are mutual. It is required that *all* of your roommate requests are marked as "Matches" in order for your requested roommate group to be complete.

If you experience any difficulties or have any questions about the online processes, please email us at residentiallife@lasell.edu or call us at (617) 243-2124.