

Sample Invitation Letter

[Your name]

[Local address in U.S.]

[Phone number]

[Date]

U.S. [Consulate or Embassy]

[Address of U.S. Consulate or Embassy]

[City, Country, and Postal Code of U.S. Consulate or Embassy]

To Whom It May Concern,

My name is *[Your full name]* and I am currently an F-1 student *[graduate/ undergraduate]* student at Lasell College in Newton, Massachusetts pursuing a *[Bachelor's/Master's]* degree in *[major/field of study]*. I began my studies at Lasell on *[start date on I-20]* and my expected completion date is *[last date on I-20]*. *[If you are on Pre-completion OPT or Post-completion OPT, you should mention it here and the dates of your employment authorization.]*

I am writing in support of my *[relationship to you]*'s application for a visitor visa to *[state the purpose of the trip; ex. attend graduation, come for vacation]* for the period from *[date]* to *[date]*. *(approximate dates are acceptable)*

Visitor(s) information

Name:

Relationship to student:

Date of Birth:

Country of citizenship:

Passport number:

[If you are providing financial support for the visit, list what financial support you are offering (ex. cost of travel, room and board and attach documentation)]

Thank you for your consideration.

Sincerely,

[Your signature]

[Your name]