WE ARE EXCITED THAT YOU HAVE CHOSEN TO BE A PART OF THE LASELL UNIVERSITY COMMUNITY.

After reading this guide and checking out lasell.edu/welcome, you may still have questions. We are here to help! Please bring your questions to Orientation or contact the Office of Student Activities & Orientation at (617) 243-2475 or via email at studentactivities@lasell.edu. The Office of Student Activities & Orientation is open Monday through Friday, from 8:30 A.M. - 4:30 P.M. Please note that the Office of Student Activities & Orientation will be closed on Fridays from July 3, 2020 through August 21, 2020.

We look forward to welcoming you to the Lasell Community! Go Lasers!

Jennifer L. Granger Sullivan
Director of Student Activities & Orientation
This guide contains information that you and your family will need as you begin your educational journey at Lasell University. Please pay careful attention to all listed deadlines.

CHECKLIST

☐ 1. LOG IN TO LASELL.EDU/WELCOME
☐ 2. REGISTER FOR ORIENTATION
☐ 3. TAKE PLACEMENT EXAMS
☐ 4. SIGN UP FOR HOUSING
☐ 5. WAIVE OR ACCEPT ACCIDENT AND HEALTH INSURANCE
☐ 6. UPLOAD HEALTH RECORDS
☐ 7. COMPLETE REQUIREMENTS FOR STUDENT ATHLETES
☐ 8. FINANCIAL AID REQUIREMENTS
☐ 9. PAY YOUR BILL

WELCOME WEBSITE
lasell.edu/welcome

QUESTIONS?
WE’RE HERE TO HELP!
(617) 243-2475 — studentactivities@lasell.edu
1. LOG IN TO YOUR LASELL EMAIL

YOU CAN FIND YOUR USERNAME AND PASSWORD IN THE ACCOMPANYING LETTER.

You will need to setup Multi-Factor Authentication at https://aka.ms/MFASetup. If you are unable to log in with the provided account and password, please contact the Information Technology Help Desk at (617) 243-2200 or helpdesk@lasell.edu.

2. REGISTER FOR AN ORIENTATION SESSION

SPACE FOR EACH OF THE SUMMER SESSIONS IS LIMITED.

LASER LINK ORIENTATION SESSIONS
(FOR 1ST-YEAR STUDENTS)
MONDAY, JUNE 15 & TUESDAY, JUNE 16, 2020
THURSDAY, JUNE 18 & FRIDAY, JUNE 19, 2020
MONDAY, JUNE 22 & TUESDAY, JUNE 23, 2020

During this two-day program you will stay on campus, receive academic advising, register for classes, and meet other new students. Parents and guardians are invited to participate on Day 2 of each Laser Link Orientation.

LASER TRANSFER TRANSITIONS
(FOR TRANSFER STUDENTS)
THURSDAY, JUNE 11, 2020

During this one-day program specifically for Transfer students, you will learn about the Lasell academic experience and get answers to your questions. You will meet with faculty members from your academic department who will help you create your fall course schedule. You’ll also learn about being a resident or commuter student.

INTERNATIONAL STUDENT ORIENTATION:
FRIDAY, SEPT. 4, 2020

In addition to attending a Laser Link Orientation Session, all F-1 Visa holders are required to attend International Student Orientation on Friday, Sept. 4, 2020. Students will participate in engaging information sessions on maintaining their F-1 status, learning about American culture, and understanding what it is like to be an international student studying at Lasell.
3. TAKE PLACEMENT EXAMS

YOUR PLACEMENT SCORES WILL HELP YOU AND YOUR ADVISOR SELECT YOUR FIRST COURSES AT LASELL UNIVERSITY.

If you have any questions about your placement tests, please contact the Office of Student Activities.

MATH PLACEMENT
All new students are required to take the Math Placement Test before attending Orientation. Visit lasell.edu/welcome to find more information and a link to the Math Placement Test.

LANGUAGE PLACEMENT
Students in a major with a foreign language graduation requirement or those considering further study in Spanish or French must also complete the appropriate placement test. Visit lasell.edu/welcome; the password for the test is lasell.

WRITING PLACEMENT
All new students should complete the Writing Placement Survey and indicate which course they plan to take in the fall. Visit lasell.edu/welcome to begin the survey.

COMPLETE PLACEMENT TESTS
lasell.edu/welcome
4. SIGN UP FOR HOUSING

LASELL UNIVERSITY OFFERS UNIQUE LIVING EXPERIENCES WHERE YOU WILL FEEL COMFORTABLE AND CONNECTED.

If you plan to live on campus, you will be able to sign your Lasell University Housing Agreement electronically at lasell.edu/welcome, as well as request specific roommates and/or indicate personal preferences to assist with roommate matching.

It is anticipated that room assignments for incoming students will be emailed to your Lasell email address the week of August 17, 2020.

Please contact the Residential Life Office with any questions regarding housing needs at (617) 243-2124 or at residentiallife@lasell.edu.

COMPLETE THE HOUSING AGREEMENT BY FRIDAY, JULY 10, 2020, OR AS SOON AS POSSIBLE lasell.edu/welcome

5. WAIVE OR ACCEPT ACCIDENT AND HEALTH INSURANCE

HEALTH INSURANCE IS CHARGED TO ALL STUDENTS ONCE PER YEAR AND CAN BE WAIVED.

All students enrolled in at least 9 qualifying credits are required by Massachusetts State law to enroll in the Student Health Insurance or be covered by a health insurance plan with comparable coverage.

Students who do not wish to purchase the plan and are enrolled in an existing plan with comparable coverage may waive the insurance/charge by completing the online waiver form prior to the payment due date (July 1, 2020) and providing proof of enrollment.

To complete a waiver form visit: universityhealthplans.com, select Lasell University, then ‘Petition to Waive’ from the Student Health Plan menu items.
6. UPLOAD HEALTH RECORDS

**ALL INCOMING STUDENTS MUST SUBMIT REQUIRED HEALTH FORMS.**

Detailed information and guidance is available through our Health Services Portal: [lasell.medicatconnect.com](http://lasell.medicatconnect.com). Please obtain a copy of your up-to-date immunization record and most recent physical exam from your healthcare provider’s office as soon as possible. You will not be able to complete the health forms or register for classes without a current immunization form on file.

Please contact Health Services at Lasell University with any questions at (617) 243-2451.

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**SUBMIT YOUR HEALTH FORMS ONLINE BY AUGUST 1, 2020**

[lasell.medicatconnect.com](http://lasell.medicatconnect.com)

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7. STUDENT ATHLETES: COMPLETE MEDICAL CLEARANCE

**MEDICAL CLEARANCE MUST BE COMPLETED BY AUGUST 1, 2020.**

Medical clearance must be completed by team tryouts. Fall team tryouts (m/w cross country, field hockey, m/w soccer, and w volleyball) take place on Wednesday, August 19, 2020. Visit [laserpride.lasell.edu/clearance](http://laserpride.lasell.edu/clearance) for detailed information.
8. FINANCIAL AID REQUIREMENTS

The Office of Student Financial Planning is here to assist students and parents with questions about affording and financing your university education. We can help with questions and information about:

- Applying for financial aid
- Any Lasell University grant or scholarship
- Federal and/or state grants
- Student employment
- College savings plans
- Outside scholarships
- ... and more

FINANCIAL AID REQUIRED STEPS

1. Complete your FAFSA (Federal Application for Student Aid) with the Lasell FAFSA Code 002158.

2. If you have already submitted your FAFSA and have received a federal Direct Stafford Loan, you must complete the two following items at Federal Student Aid (studentaid.gov):
   - Direct Loan Master Promissory Note
   - Direct Loan Entrance Counseling

LEARN MORE ABOUT FINANCIAL AID

lasell.edu/finaid

IMPORTANT FINANCIAL PLANNING LINKS

- Free Application for Federal Student Aid: fafsa.ed.gov (FAFSA code 002158)
- Federal Direct Student/Parent Loans: studentaid.gov
- IRS for Tax Transcripts: irs.gov
9. PAY YOUR BILL

PAYMENT SCHEDULE
Tuition and fees are charged per semester. When you register at Lasell University, you are agreeing to pay all charges when the account is due. Bills are available online only. To access your bill, visit lasell.edu/welcome for further instructions.

FALL 2020 SEMESTER
Your bill is due by Wednesday, July 1, 2020

LEARN ABOUT PAYMENT OPTIONS
lasell.edu/payment

BILLING NOTIFICATION
All communication and notifications regarding billing statements will be sent to your Lasell University email address.

Please contact the Office of Student Accounts with any questions regarding your statement at (617) 243-2103 or at studentaccounts@lasell.edu.

ADD A PARENT OR GUARDIAN AS A SHARED USER TO HELP MANAGE YOUR ACCOUNT

TO GRANT SHARED ACCESS
1. Visit MyLasell and log-in using your Lasell email
2. Choose PayMyBill under the University Resources tab
3. Choose Manage Account Access at top right of Summary tab
4. Click Add Authorized User
5. Add all required information and then select Submit
IMPORTANT CONTACTS

OFFICE OF ADMISSION HAMEL HOUSE
617-243-2225 info@lasell.edu

FINANCIAL AID POTTER HOUSE
617-243-2227 finaid@lasell.edu

STUDENT ACCOUNTS POTTER HOUSE
617-243-2103 studentaccounts@lasell.edu

STUDENT ACTIVITIES & ORIENTATION
ARNOW CAMPUS CENTER
617-243-2475 studentactivities@lasell.edu

RESIDENTIAL LIFE EDWARDS STUDENT CENTER
617-243-2124 residentiallife@lasell.edu

REGISTRAR POTTER HOUSE
617-243-2133 registrar@lasell.edu

ATHLETICS ATHLETIC CENTER
617-243-2147 lasellathletics@lasell.edu

INTERNATIONAL STUDENT SERVICES
ARNOW CAMPUS CENTER
617-243-2398 iss@lasell.edu

BOOKSTORE SCIENCE & TECHNOLOGY CENTER
617-243-2182 lasellbookstore@lasell.edu

CAMPUS POLICE WINSLOW ACADEMIC CENTER
617-243-2269 campuspolice@lasell.edu