How to Request Academic Accommodations at Lasell College
For Students with Documented Learning Disabilities

Lasell College provides appropriate and reasonable accommodations to ensure that no student is discriminated against on the basis of his/her disability. Students with learning disabilities are very capable individuals who experience some kind of challenge that may call for reasonable accommodations to foster success in the classroom. In compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, the College provides accommodations for eligible students with documented disabilities to afford equal access to educational programs and services.

Academic accommodations are determined on an individual basis, facilitated by the AAC Director, making use of submitted comprehensive disability documentation as well as confidential consultation with the student. The determined accommodations may differ from those previously provided to a student, as the accommodations must appropriately address the current impact of the disability on the student’s performance in a collegiate setting.

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Students must follow these steps to attain reasonable *academic accommodations:

→ Complete the Lasell College Learning Disability Registration & Accommodation Request form.

→ Gather your comprehensive learning disability documentation.
  - Take a look at General Information for Students with Disabilities for more detailed information about the kind of paperwork you need to submit, or contact Dolores Radlo with questions.

→ Submit your registration form and disability documentation to the Director of the Academic Achievement Center (AAC) and Learning Disabilities Services for review. Choose one of the following options:
  - Email: dradlo@lasell.edu, phone: 617-243-2474, office: Brennan Library Room 207
  - Mail: ATTN: Dolores Radlo, AAC - 1844 Commonwealth Ave. Newton, MA 02466
  - Fax: 617-243-2309

→ Schedule a meeting with the AAC Director for a confidential conversation regarding your request for appropriate *academic accommodations

→ Meet with the AAC Director, discuss academic accommodation needs, complete approval process, access other available academic support

→ Communicate academic accommodation needs with faculty at the beginning of the semester.

* Students who have questions about and/or need to request non-academic accommodations (i.e. housing, medical) should contact Scott Lamphere (slamphere@lasell.edu ; 671-243-2115) in Student Affairs, Director of Disability Services and Coordinator of Student Conduct. Please note: any submitted documentation and/or requests related to non-academic accommodations with be shared with Scott Lamphere.