The document will show you how to complete Course Evaluation on Moodle.

At the end of each semester, Lasell students will complete evaluations of their courses and professors online on Moodle. Your evaluations are completely confidential and anonymous.

To finish the Course Evaluation, please follow the next simple steps:

1. First, open the web browser, and go to http://moodle.lasell.edu

2. Log on using your Lasell username and password.

3. When you log into Moodle, all of your courses for this term will be listed. Click the course name to enter the course.

4. Courses you are asked to evaluate will have a “Course Evaluation” block at the top right corner.

   Note: If you didn’t see this “Course Evaluation” block, don’t feel surprised. It means that this course will not to be evaluated this semester.

5. Click the “Lasell Course Evaluation” link to start the evaluation.

   Note: If you are a graduate student, you will click the “Lasell Hybrid & Online Course Evaluation” link to start the evaluation.

6. At the next page, you will read the welcome messages. When you are ready, click the “Answer the Questions...” link.

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Lasell Course Evaluation

Thank you for completing the following course evaluation survey, which will help us to continue to improve teaching and learning at Lasell College.

These course evaluations are extremely important for instructor and program assessment. We ask that you take them seriously - focusing your comments in the narrative section on constructive feedback that contains what you feel worked or did not work in facilitating your learning of the subject.

Your evaluations are completely confidential and anonymous; instructors view ratings and feedback after issuing grades, but they are never aware of the identities of those completing evaluations.

Please note: You will not be asked to complete evaluations in:

1. Courses with five or fewer students enrolled;

Thanks for your help!

Answer the questions...
7. At the first page, there are 5 questions. Your answer is required to each of them. Check your desired answer to each question, and click the “Next page” button.

8. At the next page, there are another 5 required questions and one required comments field. After filling everything out, click the “Submit your answers” button.

Congratulations! You finished the course evaluation. Thank you.