**Commencement Ceremony Pronunciation**

A voicemail box has been set up for correct name pronunciation during the ceremony. If you believe either your first or last name has a unique pronunciation, or is spelled differently than it is pronounced. Please call 617-795-5600.

You will be asked to leave a message saying your last name, first name, student ID number and the way you would like your name said and pronounced at the Commencement ceremony. Please take advantage of this service, as we hope that all names can be pronounced correctly.

**Graduation Checklist**

- Complete Intent to Graduate form
- Order cap & gown
- Pick up Commencement announcements from the Graduate Programs Office
- Complete pronunciation voicemail
- Arrive at Wolfe Hall on May 15 no later than 10:00 a.m.

**Hotel Arrangements**

Following is a list of area hotels. Family and friends are encouraged to make reservations early, as hotels fill up quickly.

- **Fairfield Inn – Dedham**
  - 235 Elm Street
  - 781-326-6700

- **Courtyard by Marriott – Waltham**
  - 387 Winter Street
  - 781-419-0900

- **Doubletree Guest Suites – Waltham**
  - 550 Winter Street
  - 781-890-6767

- **Hilton Garden Inn – Waltham**
  - 420 Totten Pond Road
  - 781-890-0100

- **Hilton Hotel – Dedham**
  - 25 Allied Drive
  - 781-329-7900

- **Holiday Inn Express – Waltham**
  - 385 Winter Street
  - 781-890-2800

- **Hotel Indigo – Newton**
  - 399 Grove Street
  - 617-969-5300

- **Marriott Hotel – Newton**
  - 2345 Commonwealth Ave
  - 617-969-1000

- **Crowne Plaza Boston/Newton**
  - 320 Washington Street
  - 617-969-3010

- **Sheraton Hotel – Needham**
  - 100 Cabot Street
  - 781-444-1110

- **Westin Hotel – Waltham**
  - 70 Third Avenue
  - 781-290-5600

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**Lasell College**

**Commencement Information**

**Sunday, May 15, 2011**

**11:00 a.m. – Taylor Field**

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**Office of the Registrar**

617-243-2133

Gillian Stanley, Associate Director of Graduate Student Services

617-243-2233
COMMENCEMENT CEREMONY

The Commencement ceremony will be held on Taylor Field Sunday, May 15, 2011, beginning at 11:00 a.m.

All graduates who are participating in Commencement should meet in the main lobby of the Wolfe Academic Building on the day of Commencement no later than 10:00 a.m.

During this time graduates will line up in preparation for the ceremony.

Please be prompt!

PRIOR TO GRADUATION

Intent to Graduate
All May graduates should have completed their Intent to Graduate form through the Office of the Registrar. If you have not yet done so, contact the Office of the Registrar immediately at 617-243-2133 or at registrar@lasell.edu.

Caps and Gowns
Will be available through the Bookstore. The package will include a gown, cap, tassel and hood: the cost is $62.00. Caps and gowns can be picked up in the bookstore or shipped directly to you (please add $7.95 for direct shipping).

To order, contact the Bookstore at:
617-243-2182
or by email at lasellbookstore@lasell.edu

To place an order you will need to know your height.

The deadline to order is April 1st

Special Needs
Persons needing special accommodations for mobility issues should contact the Office of Plant Operations at 617-243-2220, or email Erin Tracy at etracy@lasell.edu.

Commencement Ceremony
The Commencement ceremony is scheduled to take place under a tent on Taylor Field.

Under the tent there is no limit to the number of people each graduate may bring to Commencement, and seating is on a first-come, first-served basis.

Graduate Program Reception
We hope you will join us on Thursday, May 12th from 6–8:00 p.m.
Glow Lounge, Winslow Hall

Graduate Program Breakfast
We also invite you to be our guest at the Graduate Student Breakfast in The Bragdon Room Sunday, May 15th 8:30-10:00 a.m.

RSVP to Gillian Stanley
By Friday, April 29, 2011
617-243-2233
or gstanley@lasell.edu
if you plan to attend.