

APA DOCUMENTATION Sixth Edition

This guide explains how to format reference citations in text and how to write a "Reference List". The information in this guide is taken from the sixth edition of the *Publication Manual of the American Psychological Association* (APA, 2010). Two copies of this manual are available to students; one is on general reserve and the other copy is located in the reference section (R 808.066 Am3, 2010). Please remember that this is only a small sample of the information contained in the book. Page listings in bold refer to location of specific information in the APA manual. Purdue University offers a valuable website for citation information: <http://owl.english.purdue.edu/owl/resource/560/05/>

REFERENCE CITATIONS IN TEXT

APA stresses the importance of direct quotation of your sources:

The following quote is an example of a **reference citation in text**. Since it contains more than 40 words, it is in a free standing block format. Please indent about five spaces and omit quotation marks.

The entire quotation should be double-spaced.

You **must always** provide the **author, year, and page** from which you are quoting.

Whether paraphrasing, quoting an author directly, or describing an idea that influenced your work, you must credit the source. To avoid charges of plagiarism, take careful notes as you research to keep track of your sources and cite those sources according to the guidelines presented in this chapter. (APA, 2010, **p.170**)

The following example demonstrates how to cite a direct quote from a source with fewer than 40 words:

"Because a reference list includes only references that document the article and provide recoverable data, do not include in the list personal communications, such as letters, memoranda, and informational electronic communications. Instead, cite personal communications only in text" (APA, 2010, **p. 174**).

When paraphrasing, you should at least use the author and page method (author page).

For additional examples of citing references in text, review pages 169- 179 in APA manual or consult with your professor.

REFERENCE LIST –Page 180 in manual

- Use only the journal articles and sources that you used in your research
- Center the title, "References," one inch from the top of the page.
- Double-space every line.
- Type the first line of each reference flush to the left margin.
- Indent the second line of a citation. This is called a hanging indent.
- Don't separate categories; put all your citations in one alphabetical list.
- Alphabetize by the first word of the entry, that is, by the author's last name or by the first major word in the title (if there is no author listed).
- Each entry usually contains the following information: author, year of publication, title and publishing data.

- Capitalize only the first word of title, subtitle or word after a colon (if any) and pronouns; italicize the title **p.185**
- Cite personal communications such as letters, memos, and e-mail only in text. (name, personal communication, date). **p. 174. p.179**
- Provide the city and state of published book.

A FEW EXAMPLES OF APA STYLE

Here are some examples of citations as they would appear in the Reference List page. Look in the *APA Publication Manual* (pp. 193-224) for more examples. Remember, in a real list, these references would be in **one** alphabetical list!

BOOKS

Beck, C.A.J., & Sales, B.D. (2001). *Family mediation: Facts, myths, and future prospects*. Washington, DC:

American Psychological Association.

Gibbs, J.T., & Huang, L.N. (Eds.). (1991). *Children of color: Psychological interventions with minority*

youth. San Francisco, CA: Jossey-Bass.

Merriam-Webster's collegiate dictionary (10th ed.). (1993). Springfield, MA: Merriam-Webster.

Entry in an encyclopedia:

Bergmann, P. G. (1993). Relativity. In *The New Encyclopedia Britannica* (Vol. 26, pp. 501-508). Chicago, IL:

Encyclopedia Britannica.

Article in chapter of edited book.

Alphabetical by author of the chapter.

Massaro, D. (1992). Broadening the domain of the fuzzy logical model of perception. In H.L.

Pick Jr., P. van den Broek, & D.C. Knill (Eds.), *Cognition: Conceptual and methodological*

issues (pp.51-84). Washington, D.C.: American Psychological Association.

ARTICLES

Journal article, up to six authors

Saywitz, K.J., Mannarino, A.P., Berliner, L., & Cohen, J.A. (2000). Treatment for sexually abused

children and adolescents. *American Psychologist*, 55, 1040-1049.

NOTE: after the sixth author's name and initial, use et al. to indicate remaining authors.

Journal Article, two authors, journal paging by issue- place issue number- not in italics

Klimoski, R., & Palmer, S. (1993). The ADA and the hiring process. *Consulting Psychology Journal*, 45(2), 10-36.

Magazine article:

Kandel, E.R., & Squire, L.R. (2000, November 10). Neuroscience: Breaking down scientific barriers to the

study of brain and mind. *Science*, 290, 1113-1120.

Newspaper article, no author:

New drug appears to sharply cut risk of death from heart failure. (1993, July 15). *The Washington Post*, p. A12.

Note that for the **in text citation**, shorten title: ("New Drug", 1993)