REFERENCE CITATIONS IN TEXT (See APA Manual, pp. 169-179.)

Whenever you quote directly from a source, APA requires that you cite the source. You must provide the **author, year of publication, and page number** (if available) from which you are quoting.

If the quotation is fewer than 40 words, use quotation marks as you normally would and make sure you provide **author, year of publication, and page number**. Example below:

Blake (1989) stated that "Spectators rejoice with every move their favored team makes toward victory and fear disappointment whenever victory is in jeopardy" (p. 256).

If the quotation is 40 words or more, format it as a free-standing text block. Do not use quotation marks. Double-space the entire quotation. **Indent each line five spaces from the left margin.** Example below:

> Whether paraphrasing, quoting an author directly, or describing an idea that influenced your work, you must credit the source. To avoid charges of plagiarism, take careful notes as you research to keep track of your sources, and cite those sources according to the guidelines presented in this chapter. (APA, 2010, p. 170)

Whenever you paraphrase from a source, APA also requires that you cite the source. You must provide **author and year of publication**; the page number is optional but encouraged.

REFERENCE LIST (See APA Manual p. 180.)

- Start the reference list on a new page.
- Center the title – References – at the top of the page.
- Alphabetize the entries by last name of author (or first word of title if there is no author) in a single list.
- Double-space the entire list.
- Type the first line of each reference flush to the left margin. Indent all other lines of the citation 0.5 inch. This form is called a hanging indent.
- Entries usually contains author, year of publication, title and publishing data. Provide the city and state of published books.
- For titles of books and articles, capitalize only the first word of title, subtitle or word after a colon (if any) and proper nouns. Italicize titles of books.
For titles of periodicals, capitalize all significant words in the title and italicize the title. See p. 185.

Every source cited in your paper should be included in the References. No other sources should be included.

EXAMPLES OF APA STYLE

Here are some examples of citations as they would appear in a References page. See the APA Manual (pp. 193-224) for more examples. In a real paper, these references would be in one alphabetical list.

BOOKS


Entry in an encyclopedia. Note pp. before page numbers.


Article or chapter of edited book. Alphabetize by name of author of article. Note pp. before page numbers.


ARTICLES

Journal article, up to six authors. If a journal article has more than six authors, use et al. after the sixth name. Note: Volume number, following title, is italicized.


Journal Article, two authors, journal paginated by issue. Note: Issue number follows vol. number, in parentheses, not italicized.


Magazine article


Newspaper article, no author. Note: p. before page number. Title can be shortened for in-text citation (“New Drug,” 1993).


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