**VCR/DVD Player**

**Preparing the VCR/DVD for use**

- The VCR/DVD combination player is located underneath the instructor desk on a rack.
- Turn on the unit by pressing the *Power* button located on the left side of the VCR/DVD’s front panel.

**Using the VCR**

- Insert your tape into the VCR. Press the DVD-VCR button to select VCR. The tape will begin to play automatically. You can pause if you wish.
- To display your video through the overhead projector, press the VID1 button on the wall panel located near the computer.
- You can perform all of VCR functions by using the remote control attached to the right side wall of the desk with Velcro. If the remote is missing, use the buttons on the front panel of the VCR itself.
- Press the Mute button on the wall panel to blank the screen. Press it again to bring back the image.
- Use the Volume knob on the wall panel to control audio volume.

**Using the VCR**

- Insert your DVD into the player. Press the DVD-VCR button to select DVD. The DVD will begin to play automatically.
- To display your DVD through the overhead projector, press the VID1 button on the wall panel located near the computer.
- You can perform all of DVD functions by using the remote control attached to the right side wall of the desk with Velcro. If the remote is missing, use the buttons on the front panel of the player itself.
- Press the Mute button on the wall panel to blank the screen. Press it again to bring back the image.
- Use the Volume knob on the wall panel to control audio volume.

**Shutting Down**

When your presentation is complete remove your tape/DVD from the VCR/DVD player and power off the player.

You can then press either the

- PC2 button on the wall panel to display the computer through the overhead projection, or
- Power button to turn off the ceiling-mounted projector.

*NOTE:* The bulbs for the projectors cost roughly $500 apiece (yes, five hundred!). Please help us keep costs down by turning off the projectors as you leave the classroom.
**Troubleshooting**

I pressed Play, and I can hear sound the tape/DVD playing, but there is no image.

The overhead projection unit may have been powered down. Find the Power button on the wall panel. Above the Power button, there is a little right LED light. If the light is off, press the Power button. The red light will begin to blink during the warm-up period, and then light up steadily when it is ready. You will see a blue image with the name *Notevision* appear. When it is done, you should see the image from the tape/DVD.

The Power light is on, but there still is no image.

Make sure that the light labeled VID1 is on. If it is not lit, press the VID1 button. The tape/DVD should now be displayed on the projector.

I tried the previous suggestions, but there still is no image.

It is possible that the projector has been powered off directly from the machine itself. There is a power button on the underside of the ceiling-mounted projector. If this is out of reach, contact the iTeam Help Desk at extension 2259 and someone will be sent to fix the problem.

iTeam Help Desk Classroom Emergency Number

x2259

x2253 for all non-emergency calls